

	A	B	C	D	E
1	Name	email address	phone	Facility	Title
2	Abbott, Jennifer	<a href="mailto:jabbott@mdihospital.org">jabbott@mdihospital.org</a>	288-5082, x1375	Mount Desert Island Hospital	Quality & Compliance Specialist
3	Canedy, Erin	<a href="mailto:erincanedy@martinspoint.org">erincanedy@martinspoint.org</a>			
4	Conley, Sherri				
5	Edgecomb, Rhonda				
6	Edwards, Michelle				
7	Elliott, Connie	<a href="mailto:Connie.Elliott@sjhhealth.com">Connie.Elliott@sjhhealth.com</a>			
8	Hichey, Liz				
9	Johnson, MaryAnn	<a href="mailto:maryannj@mocomaine.com">maryannj@mocomaine.com</a>			
10	King, Sharon				
11	Pelletier, Pauline	<a href="mailto:Ppelletier@stmarysmaine">Ppelletier@stmarysmaine</a>	207-777-8471	St. Mary's Regional medical Center	Director,
12	Perry, Millis				
13	Simons, Chris	<a href="mailto:simonsc@springharbor.or">simonsc@springharbor.or</a>	761-2340	Spring Harbor	Director, HIM & PO
14	Theriault, Karen				
15	Ward, Lyn				
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17		<a href="mailto:jarbogast1@hotmail.com">jarbogast1@hotmail.com</a>			
18		<a href="mailto:showard48@mainehospital.org">showard48@mainehospital.org</a>			
19		<a href="mailto:susanmanzo@yahoo.com">susanmanzo@yahoo.com</a>			

**MeHIMA Legislative Committee Meeting Minutes**  
**March 13, 2009**

**Present: Chris Simons, Kate Meyers, Sherry Conley, Connie Elliot, Pauline Pelletier**

<b>Issue</b>	<b>Discussion</b>	<b>Action</b>
<b>Minutes and Membership</b>	<b>There were no minutes to review. We introduced the team. Kate has agreed to co chair this committee with Chris. They will meet prior to the next meeting to discuss. We reiterated that we will meet the second Friday at 2PM via conference call.</b>	<b>Chris will create a membership list and email it out.</b>
<b>Survey Review</b>	<b>We reviewed the Survey Monkey Survey Results. Overall, it seems the membership is interested in our continuing our work on the Manual, particularly in light of recent HIT legislation and the Stimulus package.</b>	<b>No follow up needed</b>
<b>Manual Review</b>	<b>Sherri updated the group on the status of the manual. Michelle was working on the Cancer Registry and the Photography chapters. We discussed whether everyone knows that the manual is accessible on the AHIMA Maine CoP. We discussed whether we should develop a new chapter on the legal issues of managing the EHR, and we discussed the AHIMA “Legal Health Record” reference book.</b>	<b>Chris will contact Michelle to see if we can get a copy of the revisions to review prior to our next meeting. Connie and Sherry will be doing an educational session at the April meeting on accessing the CoP. Group will research Maine specific statutes, if any, on this to discuss at our next meeting. We also decided that whichever members attend the spring meeting will ask the membership for feedback about what they would like to see in a chapter like this, and do they think it would be valuable.</b>
<b>Capitol Hill Day</b>	<b>Connie and Sherri will be attending Capitol Hill day, which includes meeting with our ME congressmen/women and Senators.</b>	<b>Connie and Sherri will report back at our next meeting and will also try to bring a copy of the manual to them as a gift from MeHIMA.</b>
<b>Next Meeting</b>	<b>Our next meeting would ordinarily be April 10, but that is the day of the Spring meeting, so we agreed to meet again April 17 at 2PM via conference call.</b>	

**MeHIMA LEGISLATIVE COMMITTEE MINUTES**

**March 13, 2009**

Present: Chris Simons, Kate Meyers, Sherry Conley, Connie Elliot, Pauline Pelletier,

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>Minutes and Membership</b>	<b>There were no minutes to review. We introduced the team.</b>	<b>Chris will create a membership list and email it out.</b>
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<b>Capitol Hill Day</b>		

Called to Order at 1:30

<b>Minutes</b>	May Minutes were reviewed	Accepted as written
<b>Welcome to All—Member list and meeting schedule</b>	The membership list has been updated. Dates of future meetings have been set.	Tara will send out
<b>Legislative Activity Monitoring</b>	This will be done twice monthly. Legislature will be back in session in Jan 2005.	Tara and Polly will do.
<b>MHA Liaison CoP Liaison</b>	Discussed need for this. Discussed need for this.	Cynthia will call Sandra Parker Pam Haney is CoP Liaison
<b>Legislative Manual</b>	To be posted on the CoP in future for availability to MeHIMA membership	Chris Simons & Pam Haney
<b>Completed Chapters</b>	Ch. 12 Cancer Registry Reporting and Ch. 13 Photos, Videos, etc. are completed and ready for CoP	Cynthia and Chris to send chapters to Pam for CoP
<b>Chapters to be reviewed</b>	Ch. 9 on Consent to Health Care. The mental health section needs to be reviewed. Chapter 10 Advance Directives—mental health patients need to be addressed in policy Chapter 11 HIV	Rhonda to review  Rhonda to review  Michelle M. and Polly to review

TOPIC	DISCUSSION	ACTION
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<b>Board of Director’s Meeting 8/20</b>	Committee Budget revised due to now having little or no reproduction cost for Manual	\$400.00 expenses \$ 250.00 postage Reported by Sheri
<b>Legislative Corner</b>	On-going. Need items to send to Pam. Reminder to look at AHIMA Alerts.	Pam will post on CoP.
<b>Scenarios</b>	Received a release from an Insurance Company signed by the step-father of the child whose records were requested as he had the insurance policy. Would the release be honored? Recommendation that the release be forwarded to the mother for her signature. The minor child ‘s signature might be requested as well if age appropriate	Informational only
<b>Maine State Law References in Manual Chapters</b>	The effective date for each law should be included so that amendments can be tracked.	Polly will update chapters 1-7 Pam will make appropriate changes when notified.
<b>Chapter 3 CFR 42</b>	Does this accurately address restrictions of authorization? Seems to be missing info regarding alc/drug abuse, mental health dx, and HIV dx.	All members to review Ch. 3 page 2 for authorization requirements for Oct Meeting.

Next Meeting: October 13, 2004 at Maine General or attend electronically. SEE ACTIONS ABOVE. E-Mail corrections or questions prior to Wednesday, Oct 13 at 1:30PM. Let Cynthia or Tara know if you would like to attend electronically as we need your phone number to get you connected.

Each member should have a schedule and a membership listing.



**MeHIMA Legislative Committee Meeting Minutes**  
**March 13, 2009**

**Present: Chris Simons, Kate Meyers, Sherry Conley, Connie Elliot, Pauline Pelletier**

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**MeHIMA Legislative Committee Meeting Minutes**  
**Nov. 13, 2009**

**Present: Chris Simons, Jennifer Abbott, Michelle Edwards, Millis Perry, Mary Ann Johnson, Sherry Conley, Connie Elliot, Sharon King**

<b>Issue</b>	<b>Discussion</b>	<b>Action</b>
<b>Manual Review</b>	<p>We reviewed the photo chapter page by page and made edits.</p> <p>Next time- review of HIPAA chapter in light of changes.</p>	<p>Chris will send most recent version out to the group. Sharon will finish up the forensic section and email back prior to our next meeting.</p> <p>When chapter is complete we will send a blast email to the membership, which will also serve to educate those who don't know about the program</p>
<b>Binders</b>	Discussed getting nice binders we could sell for people to house their manuals.	Chris to bring to BOD.
<b>ROI Q&amp;A</b>	Discussed creating a HIPAA/ROI Q& A on CoP (Maine).	Chris will follow up with Pam Payson
<b>Next Meeting</b>	Our next meeting will be Friday Dec 11 at 2PM. Call in number is 800-791-2345 PASSCODE= 79804	